

BOXBOROUGH HOUSING BOARD MINUTES
February 15, 2012

Housing Board Members Present: Al Murphy, Chair; Diane Friedman; Joan Meyer
Others Present: Elizabeth Hughes, Town Planner; Les Fox, BOS Liaison; Ralph Dement, SRCDC;
Owen Neville, Planning Board Liaison ((8:50) Colleen Whitcomb, secretary

I. Information Items

- A. Al reported that he had attended a meeting with the Acton Housing Authority to discuss whether or not Boxborough residents should continue to be given the same preference as Acton residents because Boxborough does not provide any financial support. This will be discussed at a future meeting after the legal issues have been examined.

II. Minutes

- A. The minutes of the January 11, 2012 meeting were approved on a motion by Diane, seconded by Joan with all voting in favor.

III. Interviews with Respondents to Needs Assessment RFQ.

The Board met with Gina Carlucci, PGC Associates, Karen Sunnarborg, Karen Sunnarborg Consulting, and Dick Heaton, H&H Associates. Each respondent was given 15 minutes for a presentation and 15 minutes to respond to questions.

After the interviews were finished, there was a discussion about all the information that was presented. Al made a motion to award the job to Dick Heaton, subject to a satisfactory reference check. Diane seconded the motion with all voting in favor. Elizabeth will contact the references.

The meeting was adjourned at 9:50 p.m.
Respectfully submitted by Colleen Whitcomb

Approved: _____ Date: 3/14/12